

Sample Transfer Certificate

KAPILA MODEL SCHOOL, SANDAUR

TRANSFER CERTIFICATE

TC NO.

Admn No.

1. Name of the Pupil
2. Father's Name
3. Mother's Name
4. Nationality
5. Whether the candidate belongs to Schedule caste or Schedule Tribe
6. Date of admission in the school with Class
7. Date of Birth (in Christian Era) according to Admission Register (in figures)
8. Class in which the pupil last studied (in figures):
9. School/Board Annual Examination last taken with result:
10. Whether failed, if once/twice in the same class:
11. Subjects Studied

12. Whether qualified for promotion to the higher class
If so to which class (in fig)
13. Month up to which the (pupil has paid) school dues paid
14. Any fees concession availed of: if so, the nature of such concession
15. Total No. of working days
16. Total No. of working days present
17. Whether NCC Cadet/Boy scout/Girl Guide (details may be given)
18. Games played or extracurricular activities in which the pupil usually took part (mention achievement level therein)
19. General Conduct
20. Date of application for certificate
21. Date of issue of certificate
22. Reason for leaving the school
23. Any other remarks

Sign.of Class Teacher

Checked By

Principal's Sign

(School Seal)